



A full council meeting of Wool Parish Council meeting was held on **MONDAY 20<sup>th</sup> June 2022 at 7pm** at The D'Urberville Centre, Wool, BH20 6DL.

Attendees from Wool Parish Council: K Major, G Hunt, A Wilson, K Foggon, N Chaffey, M Leonard, B Shephard, J Amey, M Snook, R Thorn, S Smith.

Attendees from Dorset Council: Cllr P Wharf.

There were 5 members of the public in attendance.

### Minutes

Agenda Item	Person Responsible/Note
<p>355. Public Participation.</p> <p>a) Comments from members of the public.  <b>A member of the public asked whether the length of the barrier downtime at Wool station could be reduced. Cllr Wharf agreed to follow up.</b></p> <p>b) Correspondence from members of the public.  <b>A letter from a member of the public asked why the stretch of Dorchester Road from the station to the Ship Inn was not cut regularly. The clerk will follow up Cllr Wharf.</b></p> <p>c) Reports from Dorset Council (Appendix A).  <b>Cllr Leonard asked when the grass around the parish will be cut now it is no longer 'No Mow May'. Cllr Wharf agreed to follow up. Cllr Wilson asked questions about the Dorset Innovation Park focussing on its return on investment and employment of local people. The clerk will add raising a Freedom of Information regarding local employment to the next full council agenda. On Cllr Wharf's recommendation, the clerk will invite Dorset Council Tony Ferrari to the next full council meeting to answer questions about the Innovation Park.</b></p> <p>d) Wool Parish Neighbourhood Plan update.  <b>The Chair gave permission for this be covered under item 367.</b></p>	<p>Members of the public and Dorset Councillors</p>
<p>356. To receive apologies for absence and approve the reasons given. <b>An apology from Cllr Burns (childcare issues) was received and approved.</b></p>	<p>Clerk/Councillors</p>
<p>357. Declarations of Interest for items on the agenda. <b>No declarations were made at this time.</b></p>	<p>Councillors</p>
<p>358. To approve, and sign as a correct record, the minutes of the Full Council meeting on May 16<sup>th</sup> 2022 (Appendix B). <b>It was resolved, the minutes were approved and signed.</b></p>	<p>Councillors</p>
<p>359. Planning applications. Details of planning applications can be found at <a href="https://planning.dorsetcouncil.gov.uk">https://planning.dorsetcouncil.gov.uk</a>.</p> <p>a) To agree a response to planning application P/HOU/2022/03530 – 2 Railway Cottages, Burton Road, Wool BH29 6EY – erect storage building to rear. <b>It was resolved, the council has no objections to this application.</b></p>	<p>Councillors</p>

<p>b) To agree a response to planning application P/VOC/2022/03461 – Police Force Headquarters Dorset Innovation Park Access Road Winfrith Newburgh Dorset DT2 8DZ Demolition of existing three storey plus plant room building and erection of new three storey plus plant room building for Dorset Police Force Headquarters with associated parking without compliance with/variation of condition 10 of planning permission P/FUL/2021/04422 - The development shall be constructed to a minimum BREEAM standard rating of 'Very Good' instead of 'Excellent'. <b>It was resolved, the council has no objections to this application but will request that bird strike mitigation is considered.</b></p> <p>c) To agree any other planning applications. <b>No other applications were considered.</b></p>	
<p>360. Clerk update. To receive an update from the clerk. <b>The clerk informed the meeting that 10 Beryl's Bikes will be installed at 4 locations in the parish (Wool station, Bovington Memorial Hall, Cologne Road Community Rooms and the Dorset Innovation Park) on 27<sup>th</sup> June.</b></p>	Clerk
<p>361. To receive the June Parish Council work plan (Appendix C). <b>It was resolved, the workplan was received.</b></p>	Councillors
<p>362. Finance.</p> <p>a) To approve the BACS schedule, invoices and clerk's pay slip for June 2022 (Appendix D). <b>It was resolved, the spend was approved.</b></p> <p>b) To approve the accounts for May 2022 (Appendix E). <b>It was resolved, the accounts were approved.</b></p> <p>c) To approve the end of year accounts for 2021-22 (Appendix F). The June 2022 Policy and Resource Committee recommended approval. <b>It was resolved, the accounts were approved.</b></p> <p>d) To approve the internal audit for 2021-22 (Appendix G). The June 2022 Policy and Resource Committee recommended approval. <b>It was resolved, the audit was approved.</b></p> <p>e) To approve the Annual Governance Statement for 2020/21 (Appendix H, page 4). The June 2022 Policy and Resource Committee recommended approval. <b>It was resolved, the statement was approved.</b></p> <p>f) To approve the Annual Accounting Statements for 2020/21 (Appendix H, page 5). The June 2022 Policy and Resource Committee recommended approval. <b>It was resolved, the statements were approved.</b></p> <p>g) To approve the budget for 2022-23 (Appendix I). This has been amended to reflect the new tax handling process for the current financial year. The June 2022 Policy and Resource Committee recommended approval. <b>It was resolved, the budget was approved.</b></p> <p>h) To be advised at the earliest opportunity of a spend of £1,993.16 for the council's annual insurance. <b>It was resolved, the meeting was advised.</b></p> <p>i) To be advised at the earliest opportunity of a spend of £17.62 on an annual license for Adobe Export software. This is needed to edit PDF files. <b>It was resolved, the meeting was advised.</b></p>	Clerk/Councillors

<p>j) To be advised at the earliest opportunity of a spend of £80.17 with Viking for office stationery. <b>It was resolved, the meeting was advised.</b></p> <p>k) To be advised at the earliest opportunity of any other spend. <b>No other spend was advised.</b></p>	
<p><b>363.</b> Queen’s Jubilee Celebrations. To receive an update on the Queen’s Jubilee Celebrations and to be advised at the first opportunity of the total spend. <b>The clerk reported that over 2,000 people had attended the 4-day event and it was a resounding success. Cllr Burns came in £1,442 under the budget of £5,000. The meeting expressed its thanks to Cllr Burns.</b></p>	Clerk/Councillors
<p><b>364.</b> Website update. To receive an update on the redevelopment of the Parish Council website. <b>The new website will be made public at the start of July.</b></p>	Clerk
<p><b>365.</b> Co-option timetable. To approve the proposed timetable to co-opt 4 new councillors (Appendix J). <b>It was resolved, the timetable was approved.</b></p>	Councillors
<p><b>366.</b> Clerk’s salary and contract (Appendix K).</p> <p>a) To approve a proposal to delay any salary increase for the clerk until March 2023. The June 2022 Policy and Resource Committee recommended approval. <b>It was resolved, the proposal was approved.</b></p> <p>b) To approve a proposal to perform an annual performance review in September, starting September 2022 and to amend the clerk’s contract to reflect this. The June 2022 Policy and Resource Committee recommended approval. <b>It was resolved, the proposal was approved.</b></p> <p>c) To approve a proposal to perform an annual salary review in October, starting October 2022 and to amend the clerk’s contract to reflect this. The June 2022 Policy and Resource Committee recommended approval. <b>It was resolved, the proposal was approved.</b></p>	Councillors
<p><b>367.</b> Neighbourhood Plan. To approve a spend of £7,000 on consultancy resource to progress the Neighbourhood Plan to the point of referendum and adoption. Cllr Wilson reported that the work done <b>Cllr Wilson paid tribute to the work done thus far by the Neighbourhood Plan Steering and explained why the next steps need to be taken by an expert with the appropriate skill set to create a legal document by the adoption target date of December 2023. It was resolved, the spend was approved.</b></p>	Councillors
<p><b>368.</b> To receive brief verbal reports from the Councillors representing the areas below:</p> <p>a) Youth Club</p> <p>b) Wool &amp; Bovington School Liaison</p> <p>c) Tree Warden &amp; Footpaths</p> <p>d) Allotments</p> <p>e) Flood Warden</p> <p>f) Camp Bestival</p> <p>g) DAPTC</p> <p>h) D’Urberville Centre</p> <p>i) Cologne Road Community Room</p> <p>j) Library</p>	Councillors

k) Climate Emergency l) Environment m) Winfrith Site Stakeholder Group (Magnox) n) Newsletter <b>Verbal updates were given.</b>	
<b>369.</b> Date of next meeting. The next full council meeting will be at 7pm on Monday 18 <sup>th</sup> July 2022 in the main hall of The D'Urberville Centre.	Clerk
<b>370.</b> End of meeting. <b>The chair closed the meeting at 20:21.</b>	Chairman

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