



A Wool Parish Council meeting was held on **MONDAY 21st February 2022 at 7pm** at The D'Urberville Centre, Wool, BH20 6DL.

Attendees from Wool Parish Council: K Major, G Hunt, A Wilson, M Snook, M Light, R Thorn, N Chaffey, M Leonard, B Shephard, J Amey, A Burns, S Smith

Attendees from Dorset Council: P Wharf

There were 2 members of the public in attendance.

Minutes

Agenda Item	Person Responsible/Note
<p>293. Public Participation.</p> <p>a) Comments from members of the public. There were no comments from members of the public.</p> <p>b) Correspondence from members of the public. A letter from a member of the public regarding agenda item 302(i) was read aloud.</p> <p>c) Reports from Dorset Council (Appendix A). Cllr Wharf provided a verbal update and answered questions.</p> <p>d) Wool Parish Neighbourhood Plan update. Cllr Wilson (the newly elected Chair of the Neighbourhood Plan Steering Group) provided a verbal update. A consultation update event will be held on 14th March at The D'Urberville.</p>	<p>Members of the public and Dorset Councillors</p>
<p>294. To receive apologies for absence and approve the reasons given. Apologies from Cllrs Foggon and Lovelass both due to work commitments were received and approved.</p>	<p>Clerk/Councillors</p>
<p>295. Declarations of Interest for items on the agenda. No declarations were made.</p>	<p>Councillors</p>
<p>296. To approve and sign as a correct record the minutes of the Full Council meeting on January 24th 2022 (Appendix B). It was resolved, the minutes were approved and signed.</p>	<p>Councillors</p>
<p>297. Parish Clerk update and publication of minutes proposal.</p> <p>(i) To receive an update from The Clerk. The clerk reported that there are 2 vacancies on Parish Council.</p> <p>(ii) To approve a proposal to publish draft minutes of all meetings within 5 working days of the meeting. It was resolved, the proposal was approved.</p>	<p>Clerk/Councillors</p>
<p>298. To receive the February Parish Council work plan (Appendix C). The workplan was received.</p>	<p>Councillors</p>
<p>299. Finance.</p> <p>a) To approve the BACS schedule, invoices and Clerk's pay slip for February 2022 (Appendix D). It was resolved, the spend was approved.</p> <p>b) To approve the accounts for January 2022 (Appendix E). It was resolved, the accounts were approved.</p> <p>c) To approve the Asset Register (Appendix F). This was reviewed by the February 2022 Policy and Finance Committee. It was resolved, the Asset Register was approved.</p> <p>d) To approve the spend of £213.29 to correct an issue with tax year 2020-21 (Appendix G, option 3). This was recommended by the February 2022 Policy and Finance Committee. It was resolved, the spend was approved.</p> <p>e) To approve new Financial Regulations (Appendix H) for the 2022-23 financial year. The regulations were reviewed by the February 2022 Policy and Finance Committee. It was resolved, the regulations were approved.</p>	<p>Clerk/Councillors</p>

<p>f) To receive the financial forecast for the remainder of the financial year (Appendix I) and agree and actions. It was resolved, the forecast was received.</p> <p>g) To be advised at the earliest opportunity of a spend of £285 on SLCC (Society of Local Council Clerks) membership. The meeting was advised and no objections were raised.</p> <p>h) To be advised at the earliest opportunity of any other spend. No other spend was identified.</p>	
<p>300. Queen’s Jubilee Celebrations.</p> <p>(i) To receive an update from Cllr Burns who is co-ordinating the activities for the four-day bank holiday. Cllr Burns outlined a 4-day timetable of events which was well received by councillors.</p> <p>(ii) To decide what (if any) budget will be made available by Wool Parish Council. It was resolved, a budget of £5,000 was approved. This budget will be managed by the clerk and the spend will comply with the council’s financial regulations.</p> <p>(iii) Agree any other actions. No further actions were identified.</p>	Clerk/Councillors
<p>301. Defibrillators.</p> <p>To approve a spend of up to £4,500 on three defibrillators and decide upon their location. The February 2022 Recreation, Amenities and Environment Committee recommended the butchers, The Spar and Purbeck Gate. It was resolved, the spend was approved.</p>	Councillors
<p>302. Funding requests.</p> <p>(i) To approve a request for £25 funding from Wool Flora and Fauna group to cover cost of making boards to display photos of Wool wildlife as part of Wool Wildlife Week in March. The clerk will request that the funding request is resubmitted following the Council’s Grant Awarding policy.</p> <p>(ii) To consider a request for funding from Purbeck Film Festival and decide on an amount (Appendix J). The clerk will request that the funding request is resubmitted following the Council’s Grant Awarding policy.</p> <p>(iii) To decide whether to amend Wool Parish Council’s Grant Awarding Policy which was last approved in July 2021. It was resolved, no amendments are needed.</p>	Councillors
<p>303. Policy.</p> <p>(i) To approve the ICO Publication Scheme (Appendix K). This was reviewed by the February 2022 Policy and Finance Committee. It was resolved, the scheme was approved.</p> <p>(ii) To approve the Internal Controls Policy (Appendix L). This was reviewed by the February 2022 Policy and Finance Committee. It was resolved, the policy was approved.</p>	Councillors
<p>304. Newsletter.</p> <p>(a) To approve the draft March newsletter. It was resolved, the newsletter was approved.</p> <p>(b) To identify subject matter and authors for the April Newsletter. Potential articles were identified.</p>	Councillors
<p>305. To receive brief verbal reports from the Councillors representing the areas below:</p> <ul style="list-style-type: none"> a) Youth Club b) Wool & Bovington School Liaison c) Tree Warden & Footpaths d) Allotments e) Flood Warden 	Councillors

f) Camp Bestival g) DAPTC h) D'Urberville Centre i) Cologne Road Community Room j) Library k) Climate Emergency l) Environment m) Winfrith Site Stakeholder Group (Magnarox) Brief updates were given.	
306. Date of next meeting. The next meeting will be at 7pm on Monday 21 st March 2022 in the main hall of The D'Urberville Centre.	Clerk
307. End of meeting. The meeting ended at 20:33.	Chairman