



LOCAL GOVERNMENT ACT 1972
 NOTICE IS HEREBY GIVEN OF A MEETING OF
 THE PARISH COUNCIL OF WOOL

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Wool Parish Council on **MONDAY 16th MAY 2022 at 7pm at The D'Urberville Centre, Wool BH20 6DL.**

Parish Clerk, 07.05.2022

***PARISH COUNCIL MEETINGS ARE AUDIO RECORDED, BY SPEAKING AT A MEETING YOU ARE CONSENTING TO BE AUDIO RECORDED.**

Agenda

Agenda Item	Person Responsible/Note
338. Public Participation. a) Comments from members of the public. b) Correspondence from members of the public. c) Reports from Dorset Council (Appendix A). d) Wool Parish Neighbourhood Plan update.	Members of the public and Dorset Councillors
339. Election of Chairman and Acceptance of Office.	Councillors
340. To receive apologies for absence and approve the reasons given.	Clerk/Councillors
341. Declarations of Interest for items on the agenda.	Councillors
342. Election of Vice Chairman and Acceptance of Office.	Councillors
343. To receive an update from the clerk.	Clerk
344. To approve, and sign as a correct record, the minutes of the full council meeting on April 25th 2022 (Appendix B).	Councillors
345. Finance. a) To approve the BACS schedule, invoices and clerk's pay slip for May 2022 (Appendix C). b) To approve the accounts for April 2022 (Appendix D). c) To be advised at the earliest opportunity of a spend of £982.77 to repair the zip wire and gates at Meadow Lane playpark. d) To be advised of a spend of £1.05 on postage of Land Registry documents. e) To be advised at the earliest opportunity of any other spend.	Clerk/Councillors
346. Committees. a) To review the terms of reference for the Neighbourhood Plan Steering Group (Appendix E). b) To note that the delegation arrangements, terms of reference and membership for all other committees will be reviewed by the Policy and Finance Committee and presented to full council by August 2022.	Councillors

<p>347. Asset Register. To review the Asset Register (Appendix F). The addition of 3 defibrillators is the only change since the register was last approved in February 2022.</p>	
<p>348. Risk Register. To note that the Risk Register and the latest audit report will be reviewed by the Policy and Finance Committee and presented to full council in June 2022.</p>	Councillors
<p>349. Insurance. To confirm arrangements for insurance cover for all insurable risks. Wool Parish Council is about to enter the final year of a three-year deal with Gallagher Insurance. The council's insurable risks are covered in the policy.</p>	Councillors
<p>350. Policy and procedure</p> <p>a) To review the following documents (copies can be obtained from the website (www.woolparishcouncil.com/policy-documents) or by contacting the clerk):</p> <ul style="list-style-type: none"> i. Standing Orders. No changes since last review in April 2022. ii. Financial Regulations. No changes since last review in February 2022. iii. Code of Conduct. No changes since last review in November 2021. iv. Publication Scheme. No changes since last review in February 2022. v. Complaints Procedure. No changes since last review in November 2021. vi. Grievance Policy. No changes since last review in March 2022. vii. Equality Policy. No changes since last review in March 2022. viii. Grant Policy. Only change since last review in July 2021 was to update the current year. ix. Safeguarding Policy. No changes since last review in March 2022. x. Internal Control Policy. No changes since last review in March 2022. <p>b) To note that the following documents are being reviewed by the Policy and Finance Committee and will be presented to full council by August 2022:</p> <ul style="list-style-type: none"> i. Data Protection Policy. ii. GDPR Data Map. iii. Accessibility statement. iv. Freedom of Information Policy. 	Councillors
<p>351. Subscriptions. To review the following subscriptions:</p>	Councillors

	a) The council's membership of Dorset Association of Parish and Town Councils (DAPTC) which costs £943.36 per annum. b) The clerk's membership of The Society of Local Council Clerks (SLCC) which costs £285 per annum.	
352.	Dates of future meetings To receive the dates of future meetings up to and including December 2023 (Appendix G)	Councillors
353.	Date of next meeting. The next full council meeting will be at 7pm on Monday 20 th June 2022 in the main hall of The D'Urberville Centre.	Clerk
354.	End of meeting.	Chairman